



Laudate Singers Society

Silent Auction Procurement Form

*Required Information

Donor or Company Name*
Donor Contact Person*
Donor Address *
Donor Phone
Donor Email*

Brief Description of Donation
Detailed Description (Please specify expiry date, color, size, quantity, number of people, restrictions, etc)
Fair Market Value (<i>important – please estimate</i>) \$ _____
Minimum Bid (<i>i.e. you wish the item ret'd to you if there is no bid above this amount</i>) \$ _____

Donor Signature	Date
Auction Representative	Auction rep email: Auction rep phone:
<p>2 sets of promotional materials may be provided, e.g. business card or brochure. One will be used for promotion. The other will be given to the recipient together with the item.</p> <p>** Contact the Society's Manager, Miriam Davidson, at info@laudatesingers.com if you have any questions.**</p> <p>Please mail or scan/email this form to your auction representative above or submit to:</p> <p style="text-align: center;">269 West Osborne Road North Vancouver, BC V7N 2R2</p> <p style="text-align: center;">604-729-6814 info@laudatesingers.com</p> <p style="text-align: center;">THANK YOU FOR YOUR GENEROSITY!</p>	



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Silent Auction Tax Receipt Policy

Tax donation receipts:

As a registered charitable organization (891127599RR0001), Laudate Singers Society can issue charitable donation receipts in very defined certain circumstances. If this would be important to you, please inquire. Otherwise, no receipt will be issued – only our appreciation!

If you wish further information or clarification, please contact:
Laudate Singers Society 604.729.6814 or info@laudatesingers.com

FOR OFFICE USE ONLY

	Date sent	Initials
Promo		
Tax receipt		
T/Y Letter		